



Office of the Chief Electoral Officer,

Jammu & Kashmir,

Nirvachan Bhawan, Rail Head Complex, Jammu

Phone: 0191-2477519 Fax: 0191- 2477389

"Greater Participation for a Stronger Democracy"

Subject: Minutes of Central Purchase committee meeting held on 01-07-2022.

The meeting (pre-bid conference) of Central Purchase Committee was held under the chairmanship of Chief Electoral Officer, J&K on 01-07-2022 at 11:00 a.m. (Chief Electoral Officer attended through virtual mode), in connection with the pre-bid queries received from the prospective bidders for the below mentioned tender:-

Tender No.	Title of Tender
e-NIT/CEO/2022/1 dated 25-06-2022	Production and Supply of Holograms for PVC Electors' Photo Identity Cards (EPICs)

The following members of the Central Purchase Committee attended the meeting at Nirvachan Bhawan, Rail Head Complex, Jammu, in person:-

1. Shri Sandish Kumar, JKAS, Additional Secretary, O/O Chief Electoral Officer, J&K,
2. Shri Rohit Kashyap, Assistant Chief Electoral Officer, Jammu
3. Ms. Sayima Rukhsar, Functional Manager, Directorate of Industries & Commerce Department, Jammu
4. Ms Vandana Mahajan, Project Manager, Directorate of Industries & Commerce Department, Jammu
5. Shri Mohinder Singh, Accounts Officer, O/O Chief Electoral Officer, J&K, Jammu

Besides above, the below mentioned officers/officials have also attended the meeting:-

1. Shri Kamal Khara, Election Officer O/O Chief Electoral Officer, J&K, Jammu
2. Shri Vijay Kumar, AAO O/O Chief Electoral Officer, J&K, Jammu

After scrutiny of the queries/suggestions/clarifications received from the prospective bidders through email upto 30th June, 2022 and further deliberations, the Central Purchase Committee took the decisions, which are enclosed as Annexure – A. The Committee observed that following corrections also need to be made in the Tender Document:-

S.No.	Existing in the Tender document at	Corrections to be made
1.	NIB (Notice Inviting Bids) Column (5) Estimated Procurement	NIB (Notice Inviting Bids) Column (5) Total Estimated Procurement
2.	NIB (Notice Inviting Bids) Column (7) Amount of Bid Security	NIB (Notice Inviting Bids) Column (7) Amount of Earnest Money Deposit (EMD)
3.	NIB (Notice Inviting Bids) S.No.6 – The scanned copy of Bid Document Fee, Bid Security and Cost of Tender Document in the form of Demand Draft or Banker's cheque pledged to Accounts Officer O/O Chief Electoral Officer, J&K and Ladakh UT shall be uploaded online only upto 3:00 p.m. on 18 th July, 2022	NIB (Notice Inviting Bids) S.No.6 – The scanned copy of cost of Tender Document in the form of e-challan i.e., Treasury Challan/receipt and Earnest Money Deposit (EMD) in the form of Demand Draft or Banker's cheque pledged to Accounts Officer O/O Chief Electoral Officer, J&K UT shall be uploaded online only upto 3:00 p.m. on 18 th July, 2022
4.	Section II – Instruction to Bidders Part – I General Item No.7 Earnest Money Deposit (EMD)	Section II – Instruction to Bidders Part – I General Item No.7 Earnest Money Deposit (EMD)

	(i) An EMD of the value as specified in the 'Data Sheet' may be deposited in the form of CDR (Call Deposit Receipt), in favour of "Accounts Officer O/O Chief Electoral Officer, J&K" payable at Jammu	(i) An EMD of the value as specified in the 'Data Sheet' may be deposited in the form of CDR (Call Deposit Receipt)/Demand Draft, in favour of "Accounts Officer O/O Chief Electoral Officer, J&K" payable at Jammu
5.	Annexure II Financial Bid Form In Table Column (C) Total Unit Cost (in Rs) upto two decimal placed (exclusive of all taxes) Unit Cost	Annexure II Financial Bid Form In Table Column (C) Total Unit Cost (in Rs) upto two decimal placed (inclusive of all taxes) Unit Cost
6.	Annexure II Financial Bid Form In Table Column (D) Taxes (in %)	Annexure II Financial Bid Form In Table Column (D) - Omitted
7.	Annexure II Financial Bid Form In Table Column (E) Total unit cost (inclusive of taxes) upto two decimal places	Annexure II Financial Bid Form In Table Column (D) Total unit cost (inclusive of all taxes) upto two decimal places

Accordingly, the Central Purchase Committee decided that following corrigendum should be issued in the Tender document:-

S.No.	Existing in the Tender document at	Amended (May Read as)
1.	NIB (Notice Inviting Bids) Column (5) Estimated Procurement	NIB (Notice Inviting Bids) Column (5) Total Estimated Procurement
2.	NIB (Notice Inviting Bids) Column (7) Amount of Bid Security	NIB (Notice Inviting Bids) Column (7) Amount of Earnest Money Deposit (EMD)
3.	NIB (Notice Inviting Bids) S.No.6 – The scanned copy of Bid Document Fee, Bid Security and Cost of Tender Document in the form of Demand Draft or Banker's cheque pledged to Accounts Officer O/O Chief Electoral Officer, J&K and Ladakh UT shall be uploaded online only upto 3:00 p.m. on 18 th July, 2022	NIB (Notice Inviting Bids) S.No.6 – The scanned copy of cost of Tender Document in the form of e-challan i.e., Treasury Challan/receipt and Earnest Money Deposit (EMD) in the form of Demand Draft or Banker's cheque pledged to Accounts Officer O/O Chief Electoral Officer, J&K UT shall be uploaded online only upto 3:00 p.m. on 18 th July, 2022
4.	Section II – Instruction to Bidders Part – I General Item No.7 Earnest Money Deposit (EMD) (i) An EMD of the value as specified in the 'Data Sheet' may be deposited in the form of CDR (Call Deposit Receipt), in favour of "Accounts Officer O/O Chief Electoral Officer, J&K" payable at Jammu	Section II – Instruction to Bidders Part – I General Item No.7 Earnest Money Deposit (EMD) (i) An EMD of the value as specified in the 'Data Sheet' may be deposited in the form of CDR (Call Deposit Receipt)/Demand Draft, in favour of "Accounts Officer O/O Chief Electoral Officer, J&K" payable at Jammu
5.	Annexure II Financial Bid Form In Table Column (C) Total Unit Cost (in Rs) upto two decimal placed (exclusive of all taxes) Unit Cost	Annexure II Financial Bid Form In Table Column (C) Total Unit Cost (in Rs) upto two decimal placed (inclusive of all taxes) Unit Cost
6.	Annexure II Financial Bid Form In Table Column (D) Taxes (in %)	Annexure II Financial Bid Form In Table Column (D) - Omitted



7.	Annexure II Financial Bid Form In Table Column (E) Total unit cost (inclusive of taxes) upto two decimal places	Annexure II Financial Bid Form In Table Column (D) Total unit cost (inclusive of all taxes) upto two decimal places
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The meeting ended with vote of thanks by the Chair.

Sd/-
(Mohinder Singh)
Accounts Officer,
O/O Chief Electoral Officer,
J&K, Jammu

Sd/-
Ms. Sayima Rukhsar
Functional Manager,
Directorate of Industries
and Commerce
Department, Jammu

Sd/-
Ms. Vandana Mahajan,
Project Manager,
Directorate of Industries
and Commerce Department,
Jammu

Sd/-
(Rohit Kashyap) KAS
Assistant Chief Electoral
Officer, Jammu

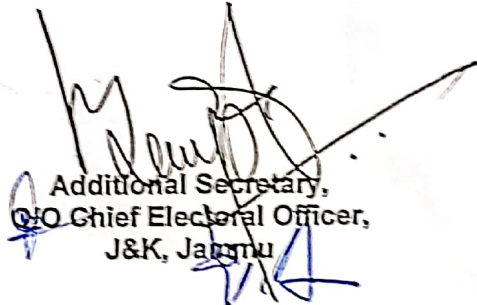
Sd/-
(Sandish Kumar) JKAS
Additional Secretary,
O/O Chief Electoral Officer,
J&K, Jammu

Sd/-
(Hirdesh Kumar) IAS
Chief Electoral Officer,
J&K, Jammu

No. e-NIT/CEO/2022/1/ 219.

Dated: 05-07-2022

Copy to:-
All Central Purchase Committee Members for information.


Additional Secretary,
O/O Chief Electoral Officer,
J&K, Jammu

Queries for e-NIT/CEO/2022/1 dated 25-06-2022

Production & Supply of Holograms for PVC Electors' Photo Identity Cards (EPICs)

1) Name of the Company/Firm: Holostik India Ltd

Query/Clarification(s) Sought/Proposal:

Email received on 29-6-2022 at 3:21 P.M

S.No.	Bid Page No.	Bid Clause No.	Existing Clause Details	Query/Suggestion/Clarification sought	Decision of the committee Members
1.	10	4	<p>The bidder must have successfully "completed" OR "completed part of the ongoing" projects of Security holographic hot stamping foil for stamping on PVC card within India only during last five years awarded by Government / PSUs/ Banks/ NPCI of the following values as on 21.03.2021</p> <p>(a) One project of not less than Rs. 1.5 CR or</p> <p>(b) Two projects costing not less than Rs 75 Lakh each. or</p> <p>(c) Three projects costing not less than Rs 70 Lakh each.</p>	<p>Modify this clause as below because this clause restrict the competition, Recently the Haryana Election Department have issued the hologram tender and modified the condition for wider participation.</p> <p>The bidder must have successfully "completed" OR "completed part of the ongoing" projects of Security holographic hot stamping foil for stamping on PVC card or similar product within India only during last five years awarded by Government/ PSUs/ Banks/NPCI / Registered Companies following values as on 21.03.2021.</p> <p>(a) One project of not less than Rs. 50 lakhs or</p> <p>(b) Two projects costing not less than Rs 25 Lakh each. or</p> <p>(c) Three projects costing not less than Rs 20 Lakh each</p>	<p><i>Firm wrongly mentioned the date as 21.03.2021 instead of 31.3.2022 shown in the tender document.</i></p> <p>The tender has been prepared strictly as per instructions received from Election Commission of India vide its communication no.23/EPIC Security/2021-ERS dated 18th January, 2022.</p>

Name of the Company/Firm: Holoflex Limited

Query/Clarification(s) Sought/Proposal:

Email received on 30-6-2022 at 12:54 P.M

S.No.	Bid Page No.	Bid Clause No.	Existing Clause Details	Query/Suggestion/Clarification sought	Decision of the committee Members
1	16	Part II Bid Data Sheet	AMOUNT of EMD is Rs 10,00,000/- (Rs Ten Lacs Only)	We would like to mention that the required EMD of Rs 10 Lacs appears to be much on the higher side. As per our understanding, EMD calculation is generally 2% of the Project Cost or Estimated Procurement, and in your case the estimated Procurement cost is 90 Lacs so ideally EMD amount should be Rs 1.80 Lacs (2% of 90 Lacs). Please favourably consider this request to reduce the EMD to a maximum of Rs 2 lacs.	The amount of Earnest Money Deposit has been put in order to avoid receipt of scrupulous bidders.
2	13	Section II Instructions to Bidders, Point No.7 Earnest Money Deposit (EMD)	An EMD of the Value as specified in the 'Data Sheet' may be deposited in the form of CDR (Call Deposit Receipt) in favour of " Accounts Officer O/O Chief Electoral Officer, J&K" Payable in Jammu	We would like to mention that in page in 1 (NIB) Point No 6 it is mention that the Scanned copy of Bid Document fee, Bid Security & Cost of Tender Document in the form of Demand Draft or Bankers Cheque Pledged to Accounts Officer O/O Chief Electoral Officer, J&K and Ladakh UT shall be uploaded online only upto 3.00 PM on 18th July 2022, please clarify, could we submit the Cost of Tender Document and EMD in form of Demand Draft, FDR as our Bank will Provide DD OR FDR.	As per directions of Finance Department, the cost of tenders should be collected through e-Challan i.e., Treasury Challan/ receipt. However, the EMD/Bid Security shall be submitted in the form of CDR / Demand Draft, and as decided by the Committee Members necessary corrigendum in this regard be issued.

Name of the Company/Firm: Manipal Technologies Limited

Query/Clarification(s) Sought/Proposal:

Email received on 30-6-2022 at 6:26 P.M

S.No.	Bid Page No.	Bid Clause No.	Existing Clause Details	Query/Suggestion/Clarification sought	Decision of the committee Members
1	38	4.2	Project Manager: If required by the Purchaser, the Supplier shall ensure that at all times during the Supplier's performance of the Services a Project Manager, acceptable to the Purchaser, shall take charge of the performance of such Services	Request department to kindly confirm whether the concerned personnel can remotely manage since the supply will be to department premises and there is no data involved for hologram supplier.	As per tender condition, the supplies should be delivered only at two locations viz., Assistant Chief Electoral Office, Kashmir and Assistant Chief Electoral Office Jammu.
2	38	3.9	Safety & Security of Data, Premises, Location/ site: The SP would be governed by the provisions of the Law of the Land.	Kindly let us know the applicable laws we have to follow apart from those mentioned in RFP	The Committee has decided that the applicable laws (Law of the Land) which is applicable and in force throughout the India on the subject.
3			BOQ	As per Financial Bid, it is mentioned that we have to quote the price without and with taxes. In BOQ, when we enter the Basics rate without taxes, same value is appearing under Total amount with taxes and tax part is not added. Request department to kindly look in to the same and clarify.	It has been wrongly mentioned in the tender document, kindly consider BOQ as final. However, necessary corrigendum in this regard be issued.

Sd/-
(Mohinder Singh)
Accounts Officer,
O/O Chief Electoral Officer,
J&K, Jammu

Sd/-
Ms. Sayima Rukhsar
Functional Manager,
Directorate of Industries and
Commerce Department, Jammu

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Ms. Vandana Mahajan,
Project Manager,
Directorate of Industries and
Commerce Department, Jammu

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(Rohit Kashyap) KAS
Assistant Chief Electoral Officer,
Jammu

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(Sandish Kumar) JKAS
Additional Secretary,
O/O Chief Electoral Officer,
J&K, Jammu

Sd/-
(Hirdesh Kumar) IAS
Chief Electoral Officer,
J&K, Jammu